Weekly Report

DD&T — WEEKLY REPORT

Digital, Data & Technology · file no later than Sunday by 4:00 PM ET

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Group: Digital ☒ Data ☐ Technology ☐ Creative Pod ☐

Week ending: **November 1, 2026**

1 · This week in one paragraph

Restructured LaMusica's Jira around three platform projects: Mobile, OTT & Alexa, and Web & Cloud. All cards were migrated first, completed history is preserved under legacy epics, and the six retired per-platform projects were removed only after they were empty; they remain restorable. Moved the remaining Desktop and Recommendo cards into Web & Cloud, created a Technical Product Management project for cross-platform and ops work, moved all 108 epics into it (merging 8 duplicate sets), and put all four projects on one shared workflow. Nothing was deleted. Created Confluence documentation pages for the 10 active epics and designed the Jira automation set for assignment, epic tracking, reporting and Bitbucket links. Mapped the audit document's findings to repositories: 257 line items across 141 repositories, with the 34 live repositories (92 items) separated from superseded, deprecated and test repositories; this work is in progress. Released an Android update and submitted iOS 13.7.8 (iPhone Duo support, Search for Moments with “no results” handling, GCP Player fix for empty or null streamId). Agreed a working process with the developers: I create epics and initial cards, developers fill in the details, move cards to In Progress with start and end dates, and attach the Bitbucket branch before Done. Walked Joey and Ricky through their own Jira space, which they manage, and started organizing the mobile cards, including new cards from Carlos Ovalles' report. Granted Ledger Hub access to Jira (10/22–10/23) and Confluence (10/27). Took part in the DD&T intro (10/26), the Jira review (10/27), the Development Call (10/28), a Jira walkthrough with Jhony (10/29), and the developer, Joey/Ricky and mobile sessions (10/30).

2 · Open items

- Audit remediation: with Alberto, building the plan to work the findings on live repositories and distribute them as cards under the Critical Audit Remediation epic, to be reviewed with Frank before assignment.
- Repository archive: with Alberto, preparing the archival plan for non-live repositories, for approval before anything is archived (no deletions).
- Jira consolidation: legacy projects are emptied and kept for history; Digital Ops & QA moves into Technical Product Management next; WC and OTT backlog cleanup. FAST and Hitzmaker remain separate projects.
- Jira user list (Design, IT, Social Media) for the license purchase; Charlie Apps documentation; filing the 10/27 meeting minutes in Confluence.
- Mobile cards: organizing existing cards and the incoming cards from Carlos Ovalles' report.
- FAST: pulling and visualizing performance numbers to decide whether grid changes are needed.

3 · Next week

- Start the Tue/Thu 9:30 syncs (11/3).
- Follow iOS 13.7.8 through App Store review.
- Collect start and end dates for cards that were already In Progress, at the Wednesday Development Meeting.
- Add dependency links to blocked cards, starting with Search for Moments.
- Sit down with Alberto to finalize the remediation plan and the archival plan.
- Research HappyFox ↔ Jira integration before adding Design, IT and Social Media to Jira.
- Complete the Jira settings and begin building the automations.

4 · Open issues

- Search for Moments: backend complete; release waits on iOS 13.7.8 approval and the Android release.
- Adding Design, IT and Social Media to Jira while they keep working in HappyFox would mean entering and updating every issue twice. An integration or a clear split between the two tools is needed first.
- n8n migration to in-house paused until 3–4 hours a day can be allocated to it.
- Card documentation standard: waiting on the required format (requested 10/29).
- Jira is at its 10-user limit; project archiving needs a plan upgrade. Until then, retired projects are kept and documented.

5 · Suggestions

- Review the severity of findings on live repositories against actual exposure and impact, to help prioritize remediation. I can walk through a proposed approach.
- Re-establish a staging/development environment, as raised in the 10/27 meeting. There is no dev server today: testing happens only in local environments, internal betas, TestFlight, or the production apps. Backend and integration changes can't be tested against a live-like environment before they reach users.
- Add dedicated QA coverage, even part-time. Releases currently go out without phased rollouts because there's no dedicated QA, which puts every store release at full exposure.
- Route in-app bug reports straight into the Jira backlog through the backend, with automatic duplicate checks, instead of the current email-to-card process.
- Give Hitzmaker its own Atlassian space alongside LaMusica's. It's a separate product with its own lightly staffed maintenance team.

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